



# Tennessee Electronic Transcript Exchange



The **Tennessee Electronic Transcript Exchange**, created by the National Student Clearinghouse in partnership with the Tennessee Higher Education Commission (THEC), enables Tennessee high schools to send their students' transcript data via a statewide exchange that then provides transcripts to colleges and universities electronically, securely, and for free. The Exchange, which is part of the Clearinghouse's National Transcript Center, is certified compliant with the Family Educational Rights and Privacy Act (FERPA) by iKeepSafe, a leading privacy nonprofit organization.

## What does the Exchange do for Tennessee schools and students?

The Exchange streamlines the process for high school counselors and registrars to exchange transcripts with other educational institutions and entities, like the NCAA Eligibility Center and NAIA Eligibility Center, both within Tennessee and outside the state. The increased efficiencies gained by using the Exchange allow staff to spend more time guiding and counseling students to empower positive college selection based on individual student achievement and ability, which contributes to better postsecondary enrollment, persistence, and completion outcomes.

In addition to facilitating transcript exchange between educational institutions, the Exchange is connected to the state's scholarship eligibility system for the

Tennessee Education Lottery Scholarship (TELS) program. This connection alleviates the need for school staff to submit student data to the scholarship eligibility system through another process. When the final transcript data is uploaded for graduated students, only the necessary data is automatically submitted to TELS.

## What is the Exchange's impact in Tennessee?

By using the Exchange, a student's data is kept secure and transferred quickly to its destination with reduced school staff time and cost. Tennessee high schools using the Exchange have already testified to the time saved.

To learn more visit,  
[theclearinghouse.help/tc-tn](https://theclearinghouse.help/tc-tn)



## Testimonials

The Tennessee Electronic Transcript Exchange is being used by high schools and postsecondary institutions throughout Tennessee. Here are some testimonials about their positive experiences.

### Missy Pyle, Guidance Secretary, Mt. Juliet High School, TN

*When I first started in the Mt. Juliet High School Counseling Office last year, electronic submission of transcripts to colleges and other high schools was not possible. We have approximately 2,200 students and 500 seniors, of which 94 percent go on to attend college, which meant we were sending an enormous amount of transcripts via the mail.*

*The [Tennessee Electronic Transcript Exchange] service is completely user friendly and allows us to track where a transcript is in the exchange process and exactly when it is received by a college. No more questioning if the transcript arrived or not! When someone calls to say they haven't received a transcript and/or ACT scores, I simply log in to the secure Transcript Exchange website, run a quick report, and review the details. The only negative? I didn't have it sooner!*

### Sheryl Clevenger, Registrar, Cocke County High School, TN

*TN Transcript Center, where have you been all of my life? As a busy administrative assistant and registrar, it is so wonderful to be able to assist our students in securing their future by sending transcripts to multiple locations using one screen, one center, all at once. Before our school district chose to utilize the Tennessee Transcript Center, transcripts were sent by "snail mail." Now, there are no wrong mailing addresses, no stamps, no postal service, no sitting in student services buildings on a desk or in a pile of unopened mail. Not having to print each transcript, sign and then stamp the official seal, print the mailing envelope, etc.; is such a time saver. The students simply request and then I am able to send immediately. The transition is so smooth and the response is immediate. Why wouldn't every institution, large or small; choose to use the TN Transcript Center?*

To learn more visit,  
[help.studentclearinghouse.org/transcriptcenter](https://help.studentclearinghouse.org/transcriptcenter)