

StudentTracker® Cohort Query Guide

SEPTEMBER 16, 2018



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StudentTracker Cohort Query Guide

The StudentTracker Cohort Query (CO query) was created for the VSA (Voluntary System of Accountability) College Portrait's "Undergraduate Success & Progress Rate" table. It provides a summary of the retention and completion rates of a cohort group by academic year and institutional category. The functionality of the Cohort query supports the Student Achievement Measure (SAM) Project which is a joint initiative of the six national higher education presidential associations. For additional information about the Student Achievement Measure, see About the Student Achievement Measure (SAM).

Who Can Use the CO Query?

Colleges and universities that participate in the Clearinghouse's Enrollment Reporting, DegreeVerify, and StudentTracker services may use the CO query. If you don't know if your institution participates in Enrollment Reporting, DegreeVerify, and StudentTracker, contact your Clearinghouse regional or managing director or contact us at service@studentclearinghouse.org.

How do I Submit My CO Query Request File to NSC?

You can submit your CO query file using either Excel or flat file format via your Clearinghouse secure FTP account (a StudentTracker representative will help you set up your account). Each time you successfully upload a file, a file delivery receipt will be emailed to you. Please allow 3 business days for your request to be processed. If you do not receive your results within 3 business days, contact us at studentclearinghouse.org.

For instructions on submitting your request file using Excel, please visit:

https://studentclearinghouse.info/onestop/wp-content/uploads/STResearch Excellnstructions.pdf

Why doesn't the CO Query Yield the Same Graduation Rate as IPEDS?

The CO query graduation rate will be different from IPEDS due to the following differences in the process:

There may not be a match in the Clearinghouse system for a student from your cohort.
 The most common reason for this is a data conflict in the school's Core data submission.
 If for any reason a record was not loaded during the Core submission, it will not be available in StudentTracker.



 IPEDS uses October 15 as its cutoff date. The CO query uses end-of-term enrollment status. Any changes in enrollment between October 15 and end-of-term will create a counting difference.

Your CO Query Results

You will receive an email when your CO query results are ready for retrieval from your secure FTP account.

Your CO query results will include the following 3 reports:

1. Control Report (.htm file, naming convention: ftpUsername_T####cntlrpt.YYYYMMDDHHMM_CO.htm)

Date: 09/09/2013		
	NATIONAL STUDENT CLEARINGH	IOUSE
	STUDENTTRACKER CONTROL REPOR FOR INDIANA UNIVERSITY SOUTHEAST	
DOES THE SCHOO DOES THE SCHOO	Yes Yes	
YOUR FILE CREAT RANGE OF SEARC	TION DATE: CH DATES PROVIDED IN REQUEST FILE:	09/03/2013 09/15/2006 -09/15/2006
	S IN YOUR REQUEST FILE: S WITH NO RESPONSE DATA AVAILABLE:	49 8
LESS: STUDEN	S FOUND AND INCLUDED IN AGGREGATE REPORT: T LEVEL REPORTING BLOCKED BY SCHOOL: T LEVEL REPORTING BLOCKED BY STUDENT:	41 0 0
OTAL STUDENTS	S REPORTED AT DETAIL LEVEL:	41
StudentTracker provi	des attendance and completion data from more than $3,300$ institutions representing over	92% of national postsecondary enrollment.
nstitutions, below is a	eport attendance and completion data to the Clearinghouse are not included in your Stud- list of the colleges in your state with 1,000 or more students that do not report attendand (studentclearinghouse.org.	
School Code	School Name	Enrollment Size
007938-00 007362-00	LINCOLN COLLEGE OF TECHNOLOGY - INDIANAPOLIS MEDTECH COLLEGE	3,669 2,611

For more information, see **Control Report**.

Why is the number of blocked students important?

Some student's enrollment and/or degree records are blocked, either by the student or the attended school. These records are excluded from the Detail Report which lists student-level enrollment and degree data. However, these 'blocked' records are included in the counts on the Aggregate (Cohort) Report.

2. Aggregate (Cohort) Report (.csv file, naming convention: ftpUsername_T####cohortrpt.YYYYMMDDHHMM_CO.csv)



		1		l			
Date: 02/20/2013							
National Student Clearinghouse							
SOME UNIVERSITY - SOME TOWN (XXXXX-XX)		Total students	found and inclu	ded in apprepate	report:	7,061	
Search date provided in request File: 08/28/2006						-,	
Table 1: Enrollment and Graduation Summary							
(Student enrollment and degree counts)							
Description	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
4-year degree from your institution	0			75	164	120	
2-year degree from your institution	C	5	26	43	23	13	
4-year degree from other institution	C	0	2	39	79	56	1
2-year degree from other institution	0	1	5	32	19	18	
Retained at your institution	1537	964	708	514	304	171	14
Retained at other 4-year institution	5	151	218	214	147	86	
Retained at other 2-year institution	5	151	162	143	124	106	9
Note: Student enrollment and degree counts are include Students completing two-year degrees are counted until	_				_		
Table 2: Subsequent Enrollment and Graduation Summar (Counts for 2-Year graduates who subsequently enrolled			that participates	with the Nation	nal Student Clea	ringhouse)	
Description	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
4-year degree from your institution	0			1	16		
2-year degree from your institution		_		0	0	0	
4-year degree from other institution	C	0	0	1	4	5	
2-year degree from other institution	C	0	0	0	0	2	
Retained at your institution	C			11	15	13	1
Retained at other 4-year institution	C			5	10		
Retained at other 2-year institution	C	0	0	0	5	6	
IMPORTANT: Institutions including both two- and four-ye	ear aradustor in their	waduation rate	e must use Tabl	n 2 to romovo t	wo woor chudool	c who cubcomic	onthe come
Data generated using the National Student Clearinghouse							
Table 2A: Subsequent Enrollment and Graduation Summa	ry for 2-Year Gradua	ites from SUBM	ITTING Institutio	on only (subset o	of Table 2)		
Description							
4-year degree from your institution	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
	2006-07			2009-10 1	2010-11 13		
2-year degree from your institution		0	0			16	
	C	0	0	1	13	16 0	
	0	0	0	1	13 0	16 0 2	
4-year degree from other institution	0	0	0	1 0 0	13 0 2	16 0 2 2	
4-year degree from other institution 2-year degree from other institution	0 0	0 0 0	0 0 0 0	1 0 0	13 0 2 0	16 0 2 2	1
4-year degree from other institution 2-year degree from other institution Retained at your institution	000000000000000000000000000000000000000	000000000000000000000000000000000000000	0 0 0 0 2	1 0 0 0 0 11 2	13 0 2 0 14	16 0 2 2 2 13	1
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution	000000000000000000000000000000000000000	000000000000000000000000000000000000000	0 0 0 0 2	1 0 0 0 0 11 2	13 0 2 0 14	16 0 2 2 2 13	1
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution Retained at other 2-year institution	000000000000000000000000000000000000000	000000000000000000000000000000000000000	0 0 0 0 2 2 0	1 0 0 0 0 11 2	13 0 2 0 14 2	16 0 2 2 2 13	1
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution Retained at other 2-year institution	000000000000000000000000000000000000000	000000000000000000000000000000000000000	0 0 0 0 2 2 0	1 0 0 0 0 11 2	13 0 2 0 14 2	16 0 2 2 2 13	1
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 28: Subsequent Enrollment and Graduation Summa Description	0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 0 0 0 11 1 2 0 0 0 0 0 0 0 0 0 0 0 0	13 0 2 0 14 2 1	16 0 2 2 13 2 0	2012-13
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 2B: Subsequent Enrollment and Graduation Summa Description 4-year degree from your institution	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 0 0 0 11 1 2 0 0 0 0 0 0 0 0 0 0 0 0	13 0 2 0 14 2 1	16 0 2 2 2 13 2 0	2012-13
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 28: Subsequent Enrollment and Graduation Summa Description 4-year degree from your institution 2-year degree from your institution	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 0 0 0 111 2 0 0 0 0 0 0 0 0 0 0 0 0	13 0 2 0 14 2 1 2 2 2 2 20 10 3	16 0 2 2 13 2 0	2012-13
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 2B: Subsequent Enrollment and Graduation Summa Description 4-year degree from your institution 4-year degree from your institution 4-year degree from other institution 4-year degree from other institution	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 0 0 0 11 2 0 0 0 0 0 0 0 0 0 0 0 0 0	13 0 2 0 14 2 1 2 2 2 2 2 20 0 3 4 2 2 3 3 3 3 4 3 3 4 3 4 3 3 3 3 3 3	2011-12 4 0 3	2012-13
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 2B: Subsequent Enrollment and Graduation Summa	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1 0 0 0 0 11 2 0 0 0 0 0 0 0 0 0 0 0 0 0	13 0 2 0 14 2 1 e 2) 2010-11 3 0	2011-12 4 0 3	2012-13
4-year degree from other institution 2-year degree from other institution Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 28: Subsequent Enrollment and Graduation Summa Description 4-year degree from your institution 4-year degree from your institution 4-year degree from other institution 2-year degree from other institution	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10000000000000000000000000000000000000	13 0 2 0 14 2 1 e 2) 2010-11 3 0 2	2011-12 4 0 0 0	2012-13

For more information, see <u>Aggregate (Cohort) Table</u>.

What is Table 1?

Aggregate enrollment and graduation data for all matched students with records within the search dates.

What is Table 2?



Aggregate enrollment and graduation data for students who subsequently enrolled after completing a 2-year degree.

What are Tables 2A and 2B?

Aggregate enrollment and graduation data for students who earned their first 2-year degree at 'your' (2A) or 'other' (2B) institution and then subsequently enrolled. These tables are subsets of Table 2.

3. Detail Report (.csv file, naming convention: ftpUsername_T#####.YYYYMMDDHHMM_CO.csv)

Your !	First Name	Middle Init	Last Name	Nan	n Requester R	Reco	Search Dai	College Co	College Name	College Sta	2-year / 4-	Public / Pri	Enrollmen	Enrollmen	Enrollmen	Class Leve	Enrollmen	Enrollmen
	JACK	J	DOE		1	N	20060915											
	ROBERT	K	JOHNSON		2	Y	20060915	001817-00	INDIANA UNIV	IN	4	Public	20070827	20071215	Н	F	PRE-ELEM	131202
	ROBERT	K	JOHNSON		2	Υ	20060915	001817-00	INDIANA UNIV	IN	4	Public	20080107	20080429	н	F	PRE-ELEM	131202
	REBECCA	Н	SMITH		3	Y	20060915	001817-00	INDIANA UNIV	IN	4	Public	20070827	20071215	F	F	JOURNALI	90401
	REBECCA	н	SMITH		3	Υ	20060915	001817-00	INDIANA UNIV	IN	4	Public	20080107	20080429	н	S	JOURNALI	90401
	REBECCA	Н	SMITH		3	Y	20060915	010109-00	IVY TECH COM	IN	2	Public	20080825	20081220	F			

This is a partial view only. The detail report has 33 columns and one row for each enrollment term or graduation instance for each student.

For more information, see **Detail Report**.

Control Report

A record count overview provided in an .htm file. These counts include the number of students submitted in your request file, the number of students found in the NSC database, the number of students with blocks and the number of students reported in the detail file. Of the students submitted in your request file, a student is counted as 'found' if they are matched to a postsecondary record in the database which meets the search data criteria.



Example Control Report:

Date: 09/09/2013		
	NATIONAL STUDENT CLEARING	HOUSE
	STUDENTTRACKER CONTROL REPO	RT #117594
	FOR GUIDING LIGHT UNIVERSITY (0	
	DL PARTICIPATE IN "DEGREEVERIFY(DV)"?(Yes or No): DL SEND "ADDITIONAL(A2)" DATA ELEMENTS?(Yes or No):	Yes Yes
YOUR FILE CREA RANGE OF SEARC	TION DATE: CH DATES PROVIDED IN REQUEST FILE:	09/03/2013 09/15/2006 -09/15/2006
	S IN YOUR REQUEST FILE: S WITH NO RESPONSE DATA AVAILABLE:	49 8
LESS: STUDEN	S FOUND AND INCLUDED IN AGGREGATE REPORT: IT LEVEL REPORTING BLOCKED BY SCHOOL: IT LEVEL REPORTING BLOCKED BY STUDENT:	41 0 0
TOTAL STUDENT	S REPORTED AT DETAIL LEVEL:	41
Colleges that do not institutions, below is	ides attendance and completion data from more than 3,300 institutions representing over report attendance and completion data to the Clearinghouse are not included in your Stu a list of the colleges in your state with 1,000 or more students that do not report attendant studentclearinghouse org.	identTracker reports or student-level detail file. To help you identify these
School Code	School Name	Enrollment Size
007938-00	LINCOLN COLLEGE OF TECHNOLOGY - INDIANAPOLIS	3,669
007362-00	MEDTECH COLLEGE	2.611

Control Report FAQs

What do the Student Counts mean on the Control Report?

- **Total Students in Your Request File** = The number of students you submitted in your cohort.
- **Total Students with No Response Data Available** = The number of students for whom we cannot provide any postsecondary information. This is due to one or more of the following reasons:
 - Student attended a school that does not report enrollment information to the Clearinghouse
 - 2. Student's record is in our database but is not within the search date
 - 3. Student did not enroll in any other school
 - 4. Match could not be found with the information provided in the file (e.g., no date of birth, incomplete name, etc.)



- Total Students Found and Included in Aggregate Report = The difference of the above two counts; students with blocks are still reported at the Aggregate Level.
- Less: Student Level Reporting Blocked by School/Student = The number of students where either the school or the student has blocked the release of these records at the detail level. These students will be included in the Aggregate counts, but their blocked records will not show on the Detail file. *With regard to FERPA blocks, the Control Report only counts the first school of attendance based on the search date.
- **Total Students Reported at Detail Level** = The number of students where at least one unblocked record was found and is reported.

Aggregate (Cohort) Report

A summary report contained in a .csv file. The cohort report includes counts for all students you submitted who were found in NSC's database, regardless of whether they have blocks.



Example Aggregate (Cohort) Report:

Date: 11/21/2013								
National Student Clearinghouse								
GUIDING LIGHT UNIVERSITY (123456							Total Students Found & Included In Aggregate Rep	ort: 46,50
Search date provided in request File :	: 01/01/20	08						
Table 1: Enrollment and Graduation 9	Summary							
(Student enrollment and degree cour								
Description	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14		
4-year degree from your institution	0					0		
2-year degree from your institution	594	_	573	_	_	496		
4-year degree from other institution				1,109		1,368		
2-year degree from other institution				291	339	275		
Retained at your institution	11,630		12,945		12,837	12,406		
Retained at other 4-year institution	3,562		6,262	6,975	7,191	7,425		
Retained at other 2-year institution	1,829	_	2,336	· ·	2,214	1,958		
recurred at other 2 year institution	1,022	2,113	2,330	Z,JVZ	ZJZI I	1,550		
Table 2: Subsequent Enrollment and	 Graduation	· Summary i	for 2-Year (Graduates				
(Counts for 2-Year graduates who su	bsequently	enrolled o	complete	d at any ins	titution tha	t participat	es with the National Student Clearinghouse)	
<u> </u>								
Description	2008-09					2013-14		
4-year degree from your institution	0			_	_	0		
2-year degree from your institution	0					20		
4-year degree from other institution	1			168		198		
2-year degree from other institution					14	17		
Retained at your institution	0				408	433		
Retained at other 4-year institution	0		436			909		
Retained at other 2-year institution	0	28	37	73	94	124		
Table 2A: Subsequent Enrollment and	l d Graduatio	n Summars	for 2-Year	Graduates	whose firs	t 2-vear de	gree is from SUBMITTING Institution only (subset o	f Table 2)
· ·								
Description	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14		
4-year degree from your institution	0	0	0	0	0	0		
2-year degree from your institution	0	29	10	17	13	16		
4-year degree from other institution	0	5	74	128	156	143		
2-year degree from other institution	0	2	3	6	3	4		
	U					-		
	0		152	203	261	247		
Retained at your institution Retained at other 4-year institution	i	81						
Retained at your institution	0	81 183	333	399	495	247		
Retained at your institution Retained at other 4-year institution	0	81 183	333	399	495	247 635		
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution	0 0	81 183 11	333 15	399 26	495 37	247 635 52	man is from OTUCE Institution and to deat -57-11.	
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution	0 0	81 183 11	333 15	399 26	495 37	247 635 52	gree is from OTHER Institution only (subset of Table	22)
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution	0 0	81 183 11 on Summary	333 15 for 2-Year	399 26 Graduates	495 37 whose firs	247 635 52	gee is from OTHER Institution only (subset of Table	:2)
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 28: Subsequent Enrollment and	0 0 0 d Graduatic	81 183 11 on Summary 2009-10	333 15 for 2-Year 2010-11	399 26 Graduates 2011-12	495 37 whose firs 2012-13	247 635 52 t 2-year de	gree is from OTHER Institution only (subset of Table	:2)
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 2B: Subsequent Enrollment and Description	0 0 0 d Graduatio	81 183 11 on Summary 2009-10 0	333 15 for 2-Year 2010-11 0	399 26 Graduates 2011-12 0	495 37 whose firs 2012-13 0	247 635 52 t 2-year dep 2013-14	gee is from OTHER Institution only (subset of Table	22)
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 2B: Subsequent Enrollment and Description 4-year degree from your institution	0 0 0 d Graduatic 2008-09 0	81 183 11 on Summary 2009-10 0	333 15 / for 2-Year 2010-11 0 4	399 26 Graduates 2011-12 0 6	495 37 whose firs 2012-13 0 3	247 635 52 t 2-year de 2013-14	gee is from OTHER Institution only (subset of Table	22)
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 2B: Subsequent Enrollment and Description 4-year degree from your institution 2-year degree from your institution	0 0 0 d Graduatic 2008-09 0	81 183 111 on Summary 2009-10 0 0	333 15 / for 2-Year 2010-11 0 4 23	399 26 Graduates 2011-12 0 6	495 37 whose firs 2012-13 0 3	247 635 52 t 2-year deg 2013-14 0 4	gree is from OTHER Institution only (subset of Table	22)
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 2B: Subsequent Enrollment and Description 4-year degree from your institution 2-year degree from your institution 4-year degree from other institution	0 0 0 d Graduatic 2008-09 0	81 183 111 on Summary 2009-10 0 0 4 3	333 15 / for 2-Year 2010-11 0 4 23	399 26 Graduates 2011-12 0 6 40	495 37 whose firs 2012-13 0 3 72	247 635 52 t 2-year dec 2013-14 0 4 55	gree is from OTHER Institution only (subset of Table	22)
Retained at your institution Retained at other 4-year institution Retained at other 2-year institution Table 2B: Subsequent Enrollment and Description 4-year degree from your institution 2-year degree from your institution 4-year degree from other institution 2-year degree from other institution	0 0 0 0 d Graduatic 2008-09 0 0	81 183 11 2009-10 0 4 3 37	333 15 7 for 2-Year 2010-11 0 4 23 6	399 26 Graduates 2011-12 0 6 40 5	495 37 whose firs 2012-13 0 3 72 11	247 635 52 t 2-year dec 2013-14 0 4 55	gree is from OTHER Institution only (subset of Table	22)

The data in the tables above is what is used to populate the Student Achievement Measure. For more information, see <u>About the Student Achievement Measure (SAM)</u>.

The aggregate (cohort) report is comprised of four tables:



- **Table 1** Graduation and retention counts for consecutive academic years, based on your search date.
- **Table 2** Subsequent graduation and retention counts for students who have already completed a 2-year degree.
- Tables 2A & 2B Subsequent enrollment and graduation counts for students who completed their first 2-year degree from the 'Submitting' Institution (2A) and from 'Other 'Institutions (2B). These tables were added in September 2013 and are subsets of Table 2. Please see What are Tables 2A and 2B? for detailed information on these tables.

Cohort Report FAQs

In the Cohort Report, how are Academic Years determined?

A student's enrollment and degree history is separated into academic years based on the search date* provided in your request file in Column 'H'. For example, if the CO query search date is "20010915", the first academic year reported will be 9/16/2001-9/15/2002 and shown as 2001-2002 in the report. The second academic year will be 9/16/2002-9/15/2003 and shown as 2002-2003. This will continue for subsequent years, up to the current academic year.

* Note that for CO queries, the search date must be the same for all students in the file.

Which Student Record is Included in the Cohort Report for Each Academic Year?

Given a search data of "20010915", for example, the academic year will be reported as 2001-02 and the records relevant for this year will be the following:

- Enrollment records for terms at 2-year or 4-year institutions which end between 9/16/2001 and 9/15/2002 (regardless of their begin dates) where students were enrolled at a full-time, three-quarter-time, half-time or less-than-half-time status. Specific enrollment records at less-than-2-year institutions or those where the student's status was reported as "W" (withdrawn), "D" (deceased), or "A" (leave of absence) are not included in the cohort report.
- **Degree records** with award dates between 9/16/2001 and 9/15/2002. The query counts all bachelor's, master's, professional and doctoral degrees as valid four-year degrees and uses the degree title information when available. If degree title information is not available, the institutional type (2-year or 4-year) is used. Associate degrees are counted as two-year degrees. Certificates, honors and awards are not counted.

Therefore, a student could have multiple records for 2001-2002. A student will only be counted in one outcome for each academic year using the following hierarchy.



Outcome Category	Outcome	Priority
	Four-year degree from your institution	1
Completion	Four-year degree from other institution	2
Completion	Two-year degree from your institution	3
	Two-year degree from other institution	4
	Retained at your institution	5
Retention/Persistence	Retained at other four-year institution	6
	Retained at other two-year institution	7

So, for example, if a student had the following records for 2001-2002, the report will reflect priority = 3.

- Enrollment from the submitting institution (priority = 5)
- A two-year degree from the submitting institution (priority = 3) The report would count the student in this outcome.
- Enrollment from another four-year institution (priority = 6)

Once a student receives a 2-year degree, can he/she ever be counted again in the Cohort report?

Yes. Two-year degrees are not terminal events in the enrollment and graduation summary table. Therefore, for a student who completes a 2-year degree, any subsequent enrollment or degree completions will be counted in subsequent years. Table 1 records their initial 2-year degree and Table 2 records their subsequent activity. Institutions who include both 2-year and 4-year graduates in their graduation rates need to have the initial 2-year degree counts backed out of Table 1. For institutions that participate with VSA's College Portrait, this is handled by VSA's code after the Cohort Report data is uploaded to the College Portrait site. For institutions that do not participate with College Portrait but would like similar Success and Progress calculations, there is an Excel spreadsheet which produces some basic measures.

Once a student receives a 4-year degree, can he/she ever be counted again in the Cohort report?

No. Receiving a four-year degree is a terminal event in the enrollment and graduation summary table. Once a student has completed a four-year degree, all subsequent enrollment and degree records are not counted. For example, if a student completes a four-year degree from another institution and later returns to your campus and completes a four-year degree, the second four-year degree is not counted.

What are Tables 2A and 2B?

Effective September 2013, Table 2 is also presented as two additional tables, 2A and 2B. Table 2A gives information on students who subsequently enrolled after earning their first 2-year



degree from the submitting institution. Table 2B gives information on students who subsequently enrolled after earning their first 2-year degree from another institution.

The sum of corresponding values in 2A & 2B yields the total in Table 2. So the sum of the 'Retained at your institution' numbers in light blue in 2A and 2B for 2010-11 yields the dark blue total in Table 2. Similarly for the green and orange values.

(Counts for 2-Year graduates who sub	sequently e	nrolled or c	ompleted a	it another i	nstitution t	hat particip	ates with th	ne National Student Clearinghouse)		
Description	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13			
4-year degree from your institution	0	0	0	1	16	20	6	=	+	
2-year degree from your institution	0	0	0	0	0	0	0			
4-year degree from other institution	0	0	0	1	4	5	1	=	+	
2-year degree from other institution	0	0	0	0	0	2	0			
Retained at your institution	0	0	3	11	15	13	15	=	+	
Retained at other 4-year institution	0	0	1	5	10	10	13			
Retained at other 2-year institution	0	0	0	0	5	6	5			
Table 2A: Subsequent Enrollment	and Gradua	ition Summ	ary for 2-Ye	ear Gradua	tes whose f	inst 2-vear	degree is fro	om SUBMITTING institution only (sul	bset of Tabl	e 21
								· · · · · · · · · · · · · · · · · · ·		
Description	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13			
4-year degree from your institution	0	0	0	1	13	16	4			
2-year degree from your institution	0	0	0	0	0	0	0			
4-year degree from other institution	0	0	0	0	2	2	0			
2-year degree from other institution	0	0	0	0	0	2	0			
Retained at your institution	0	0	2	11	14	13	15			
Retained at other 4-year institution	0		0	2	2	2	3			
Retained at other 2-year institution	0	0	0	0	1	0	1			
Table 2B: Subsequent Enrollment	and Gradua	tion Summ	ary for 2-Ye	ear Graduat	tes whose f	irst 2-γear	degree is fro	om OTHER Institution only (subset of	Table 2)	
Description	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13			
4-year degree from your institution	0					4	2			
2-year degree from your institution	0				0	0				
4-year degree from other institution	0	0	0	1	2	3	1			
2-year degree from other institution	0	0			0	0	0			
Retained at your institution	0	0	1	0	1	0	0			
,				_						
Retained at other 4-year institution	0	0	1	3	8	8	10			

Detail Report

Student level data in a .csv file. The detail report contains specific enrollment records and graduation indicators for every student that was submitted for whom data was available in the NSC database. If a student has a block (either by the student or school) at an institution, then their records from that institution will not be displayed. This block has no impact on their records from other institutions. Therefore, in some cases, the detail file may present only a partial view of students' histories.



A partial detail report is shown below:

					Record																			
First	Middle	Last	Name	Requester	Found	Search	College		College	2-year /	Public /	Enrollment	Enrollment	Enrollment	Class	Enrollment	Enrollment	Enrollment	Enrollment		Graduation	Degree	Degree	Degree
Name				Return Field	Y/N	Date	Code/Branch	College Name	State	4-year	Private	Begin	End	Status	Level	Major 1	CIP 1	Major 2	CIP 2	Graduated?	Date	Title	Major 1	CIP 1
Bill		Smith		123456	Y	20040101	003754-00	VIRGINIA POLYTECH AN	VA	4	Public	20110822	20111215	F						N				
Priya		Reddy		456789	Y	20040101	003754-00	VIRGINIA POLYTECH AN	VA	4	Public	20120117	20120512	Q						N				
Priya		Reddy		456789	Y	20040101	003754-00	VIRGINIA POLYTECH AN	VA	4	Public	20120827	20121220	F	J					N				
Priya		Reddy		456789	Y	20040101	003754-00	VIRGINIA POLYTECH AN	VA	4	Public	20130122	20130518	F	R					N				
Fredrik		Erlo		254771852_	Y	20040101	002178-00	MASSACHUSETTS INST	MA	4	Private									Y	20130607	BACHELOR	PHYSICS	400801
Amy		White		78963	Y	20040101	003727-00	NORTHERN VIRGINIA O	VA	2	Public	20110516	20110808							N				
Amy		White		78963	Y	20040101	003727-00	NORTHERN VIRGINIA O	VA	2	Public	20110822	20111219							N				
Amy		White		78963	Y	20040101	003727-00	NORTHERN VIRGINIA O	VA	2	Public	20120109	20120507							N				
Amy		White		78963	Y	20040101	003727-00	NORTHERN VIRGINIA C	VA	2	Public	20120822	20121217							N				
Amy		White		78963	Y	20040101	003727-00	NORTHERN VIRGINIA O	VA	2	Public	20130114	20130513		A	AS-SCIENCE	300101			N				
Faris		Muelle	r	569712_	N																			
Jason		Fones		15987	Y	20040101	003749-00	GEORGE MASON UNIVE	VA	4	Public	20110829	20111220	F						N				
Jason		Fones		15987	Y	20040101	003749-00	GEORGE MASON UNIVE	VA	4	Public	20120123	20120516	F						N				
Jason		Fones		15987	Y	20040101	003749-00	GEORGE MASON UNIVE	VA	4	Public	20120521	20120810	Н						N				
Jason		Fones		15987	Y	20040101	003749-00	GEORGE MASON UNIVE	VA	4	Public	20120827	20121219	F						N				
Jason		Fones		15987	Y	20040101	003749-00	GEORGE MASON UNIVE	VA	4	Public	20130122	20130515	F						N				
Jose		Torres		78900		20040101	003754-00	VIRGINIA POLYTECH AN	VA		Public		20121220		S					N				
Jose	_	Torres		78900				VIRGINIA POLYTECH AN			Public		20130518		S					N				
Sarah	_	Olibah		367960288_				BAKER COLLEGE - FLINT		4	Private	20120827	20121214	Q	F	HEALTH SC	511504			N				
Sarah		Olibah		367960288_				BAKER COLLEGE - FLINT			Private									Y	20060601	CERTIFICAT	EKG TECI	HNICIAN
Rowan		Valdez		A0010A55D_				JAMES MADISON UNIVI			Public		20121214		-	COMPUTER				N				
Rowan		Valdez		A0010A55D_				JAMES MADISON UNIVI			Public		20130503			COMPUTER				N				
Amelia		Airhear		227717852_				JAMES MADISON UNIVI			Public		20121214			HEALTH SC				N				
Amelia		Airhear	t	227717852_	Y	20040101	003721-00	JAMES MADISON UNIVE	VA	4	Public	20130107	20130503	F	F	HEALTH SC	511504			N				
Stu		Dent		A00108703_				UNIVERSITY OF MARYLA	1		Public		20121219			CURRICULU				N				
Stu		Dent		A00108703_	Y	20040101	002103-00	UNIVERSITY OF MARYLA	MD	4	Public	20130123	20130517	F	м	CURRICULU	130301			N				

Students with blocks are counted in the aggregate counts but have their school-specific records (impacted by the block) excluded from the detail file. Therefore, it's to be expected that the aggregate total will often be higher than the number of students in the detail file whose Record Found Indicator flag = 'Y'.

Detail Report FAQs

What records are provided on the detail report?

If a student can be matched using the information in the request file, then the following records are included on the detail report:

- All non-FERPA-blocked enrollment records from participating institutions whose term end dates are after the search date you provided in your request file
- All non-FERPA-blocked degree records from participating institutions whose award dates are after the search date you provided in your request file.

What records are omitted?

Records are excluded from the detail report in the following situations:

- The records are not within the Search Date window
- The student attended an institution that does not participate with NSC
- No records could be found for the student at a particular institution
- The student has a FERPA block at a particular institution
- A school has blocked the release of a student's academic records
- The student could not be matched due to an error or omission in the request file



International Students

- NSC may not be able to report complete information regarding the pathways and completions of international students because:
- They often do not have consistent unique identifiers within one institution or across multiple institutions
- They may not be consistently reported by the institutions they attend.

What are the enrollment statuses and why are they sometimes missing on the detail report?

NSC uses the following enrollment statuses:

F	Full-time* status
Q	Three-quarter-time* status
Н	Half-time* status
L	Less-than-half-time* status
W	Withdrawn

^{*} as defined by the institution

Some schools consider enrollment status to be non-directory information, meaning it cannot be shared, therefore, enrollment status for all students at that institution will show as blank.

About the Student Achievement Measure (SAM)

The Student Achievement Measure (SAM) tracks student movement across postsecondary institutions to provide a more complete picture of undergraduate student progress and completion within the higher education system. SAM is an alternative to the federal graduation rate, which is limited to tracking the completion of first-time, full-time students at one institution.

For institutions of higher education, SAM offers an innovative reporting tool that provides a more comprehensive overview of student outcomes and includes a greater number of students. For policymakers and the public, SAM provides a more complete picture of student progress on the path to a degree or certificate.

SAM is a joint initiative of the six national higher education presidential associations: the American Association of Community Colleges (AACC), the American Association of State Colleges and Universities (AASCU), the American Council on Education (ACE), the Association of American Universities (AAU), the Association of Public and Land-grant Universities (APLU), and the National Association of Independent Colleges and Universities (NAICU). Funding for the initial two years is provided by the Bill & Melinda Gates Foundation, the Carnegie Corporation of New York, AASCU, and APLU.

StudentTracker® Cohort Query Guide September 16, 2018



For more information on the SAM, please contact the executive director, (<u>ExecutiveDirector@studentachievementmeasure.org</u>) or visit http://www.studentachievementmeasure.org.

