



Reverse Transfer is a secure automated national solution for exchanging unlimited course and grade data across public, private, and state lines from a four- or two-year institution to any two-year institution to determine student eligibility for an associate degree.

Benefits of Reverse Transfer

- Helps improve transfer student retention and graduate rates.
- Alleviates the workload for community colleges and universities in the reverse transfer process.
- Students receive an associate degree they earned, which can in turn help students to qualify for better paying jobs and increase their likelihood of completing a bachelor's degree.

How Reverse Transfer Works

A Data Provider (aka Host Institution) submits files consisting of student and course data for students identified as eligible who have consented to participate in Reverse Transfer with the Clearinghouse via the institution's Reverse Transfer secure FTP account or the SPEEDE server. A response file containing course grade data will be generated and sent to the data receiver's (aka Degree Granting Institution) Reverse Transfer FTP account.

Things To Know About Reverse Transfer

- **Host (aka Data Provider) institutions -**
 - Need to ensure FERPA policies are in place before sending student data. Topics to consider can be found [here](#).
 - Have access to reports to view the number of students whose course data has been sent to the Clearinghouse and the number of Reverse Transfer degrees granted by the Degree Granting institutions in network.
- **Data Receiver (aka Degree Granting) institutions -**
 - Should continue to report degrees via the DegreeVerify service and select the Reverse Transfer flag to identify the degree as a Reverse Transfer degree.
 - Have access to reports to see the number of students whose data has been sent to their institution and the number of Reverse Transfer degrees granted by their institution.

Please see help.studentclearinghouse.org for additional assistance

Training Webinars & Help

- [Reverse Transfer – A National Solution](#)
- [Reverse Transfer – Increasing the Graduation Rate of Your Students](#)
- [Reverse Transfer Knowledge Base](#)
- [Reverse Transfer FAQs](#)

Roles to Know

- **Service Administrator (at the Course Exchange-Data Provider or Data Requestor Service Level)**
 - Has access to the File Response Summary screen within the Reverse Transfer User Interface in the Clearinghouse secure site to view and request reports.

Please Note: The email addresses of a Host or Receiver institution's designated contacts **must** be added to the institution's Reverse Transfer FTP account mailbox to receive notifications about file and report statuses.

Contacting Us

Reverse Transfer team –
rtsupport@studentclearinghouse.org



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