



Enrollment Reporting For Summer and Other Non-Compulsory Terms

According to the National Student Loan Data System (NSLDS), active students with at least Less Than Half Time status for the required term who are not withdrawn are considered continuously enrolled during non-required academic terms. For this reason, the NSLDS has provided specific criteria for non-required term enrollment reporting, [see the current NSLDS Guide at fsapartners.ed.gov](https://fsapartners.ed.gov)

The National Student Clearinghouse recommends your school have a policy for reporting non-compulsory (non-required) terms to us that addresses these key points:

- NSLDS expects schools to report enrollment files for non-compulsory academic terms (e.g., summer non-required) just as they do for regular terms occurring during the academic calendar
- NSLDS expects schools to certify a campus-level Withdrawn (W) status for any student who is not expected to return for the next required academic term and is, therefore, considered officially Withdrawn (W)
- Typically, a student is not Withdrawn (W) during a non-compulsory term if the student is expected to return for the next scheduled required, compulsory term.
- Typically, if a return to Title IV is completed by the school's financial aid administration and is effective during the non-compulsory term, the student's Withdrawn (W) status, along with the accurate effective date, should be reported to the Clearinghouse
- If a federal aid student is reported to the Clearinghouse as Withdrawn (W), the status will be available to loan servicers and certified to the NSLDS, placing the student in repayment.

To ensure you are reporting non-required term enrollment correctly, follow the recommendations under the "School Action to Report" column in the table below.

Spring Term Enrollment	Summer Term Enrollment	School Action to Report	Clearinghouse Action Reporting to NSLDS
Active status, expected to return	Not enrolled	Do not include student in summer reporting	Recertify spring enrollment
Active status (H or greater)	Less Than Half Time (L)	Report summer enrollment as is	<ul style="list-style-type: none"> • Suppress less than Half Time • Recertify spring enrollment
Active status	At Least Half Time (H or greater)	Report summer enrollment as is	Report summer enrollment
Active status	Half-Time summer, drops to Less Than Half Time	Report summer enrollment as is	<ul style="list-style-type: none"> • Suppress less than Half Time • Recertify at least Half Time status
Active status	Less Than Half Time or greater and drops summer courses	Report active summer status	Report active status
Active status	Withdraws spring and not returning	W Report withdrawn (W) status	Report withdrawn (W) status
Active status	Withdraws summer and not returning	W Report withdrawn (W) status	Report withdrawn (W) status
No enrollment or Withdrawn (W) effective spring	At least Less Than Half Time	Report summer enrollment as is	Report summer enrollment

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